



**PROFESSIONAL DEVELOPMENT LEAVE APPLICATION  
For Career Educators Only!**

Name \_\_\_\_\_ School \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_ Phone \_\_\_\_\_

1. Total Teaching years in Nebo School District \_\_\_\_\_ Total Teaching years of experience \_\_\_\_\_

2. Present placement on salary schedule:  
Bach \_\_\_\_\_ BA+20 \_\_\_\_\_ BA+36 \_\_\_\_\_ MSE \_\_\_\_\_ MA \_\_\_\_\_ MA+30 \_\_\_\_\_ MA+60 \_\_\_\_\_ Doctorate \_\_\_\_\_

3. Present Assignment \_\_\_\_\_

4. FTE (Percentage of Full Time Contract) \_\_\_\_\_

5. I have read Article 14.9 (Employee Handbook) and fully understand the commitment and responsibility of the PDL. \_\_\_\_\_ (Please Initial)

6. Please attach an outline of the services you have rendered to your school(s), district(s), association(s), community, etc.

7. If you will receive other funds or support such as government fellowships, stipends, university grants, etc., please so indicate: \_\_\_\_\_

8. Please attach an outline of your program and/or course of study. Your proposal will also be judged on the quality (not quantity) of the application, your commitment and the benefits of the leave to: (1) you professionally, (2) to your students and (3) how your training will help meet the needs/goals of the Nebo School District.

9. Institution \_\_\_\_\_

10. Request (Please check one): \_\_\_\_\_ Full PDL \_\_\_\_\_ Half PDL (1/2 day or 1 Semester (Please circle one))

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

**This application must be filed with the District Professional Improvement Committee through the Human Resource Office by March 1<sup>st</sup> in order to be considered for the following contract year!**