

Nebo School District Attendance Codes

| Code | Title | Description | Present | Tardy | Excused | On Campus | Truant | DAF Acd | DAF Cit |
|------|----------------------------------|--|---------|-------|---------|-----------|--------|---------|---------|
| . | Present | The student is on time to class. | Y | | | Y | | | |
| A | School Activity | The student is considered present but is not in class due to a school activity that may or may not be off campus. | Y | | | | | | |
| B | Medical Absence | The student has a note from a medical professional (doctor, dentist, etc.) excusing the absence. This code is used if the student misses the entire class. | | | Y | | | | |
| C | Medical Tardy | The student has a note from a medical professional (doctor, dentist, etc.) excusing the tardy. This is used when a student misses any part of a class, but not the entire class. | Y | | Y | Y | | | |
| D | Detention/Absence | This replaces an absence (U, Q, S) for which detention has been served. | | | | | Y | | |
| E | Excused Absence | A parent or guardian has excused the absence. | | | Y | | | | Y |
| F | Flex Time Sluff | Student was not Present during Flex Time. This code should not be used to override attendance codes. | Y | | | Y | | Y | Y |
| H | Homebound | The student is at home but is receiving services from the school. The student should be unenrolled after 2 to 4 weeks of homebound absence, at the school's discretion. | Y | | | | | | |
| I | In School Suspension | The student is serving suspension at school under the supervision of the administration. | Y | | | Y | | | |
| L | Late Tardy | Secondary: The student is more than 10 minutes late but attends at least half of the class period. Elementary: The student is more than 10 minutes but less than one hour late. | Y | Y | | Y | | Y | Y |
| M | Detention/Late Tardy | This replaces a late tardy (L) for which detention has been served. | Y | Y | | Y | | | |
| N | Detention/Tardy | This replaces a tardy (T) for which detention has been served. | Y | Y | | Y | | | |
| O | Office Excused | The student was under the supervision of an administrator, counselor, or other school staff. This code is valid for all or part of a class period. | Y | | | Y | | | |
| P | Parent Excused Tardy | A parent or guardian excuses the student's tardiness. | Y | Y | Y | Y | | | |
| Q | Unexcused School Defined Absence | This code may be used at the school's discretion to indicate that the student was unexcused when U and S don't apply. | | | | | Y | Y | Y |
| R | Elementary Early Checkout | The student was present but was checked out early. | Y | Y | | Y | | | |
| S | Sluff | The school has verification that the student was truant. | | | | | Y | Y | Y |
| T | Tardy | The student is no more than 10 minutes late. | Y | Y | | Y | | Y | Y |
| U | Unexcused Absence | The student is absent and no one has excused the absence. | | | | | Y | Y | Y |
| V | Pre-approved Absence | Prior to the absence, the parent or guardian notifies the school that the student will be gone. | | | Y | | | | |
| X | Excused School Defined Absence | This code may be used at the school's discretion to indicate that the student was excused when E, B, and V don't apply. | | | Y | | | | |
| Z | Suspended | The student has been suspended from school. | | | Y | | | | |
| K | Secondary Early Checkout | The student was present but was checked out early. | Y | | | | | | |
| - | Preschool | Preschool Excused - Student is not scheduled for attendance on this day. | | | Y | | | | |
| | | Schools may use a subset of these attendance codes. They should be used as defined. | | | | | | | |
| | | Each absence and tardy must be represented by an appropriate attendance code. | | | | | | | |
| | | Unless the student was actually present, you may replace the attendance code with another appropriate code, but don't delete the code. | | | | | | | |
| | | When replacing one code with another, be sure to use a valid tardy code if the student was tardy and a valid absence code if the student was absent. | | | | | | | |